

Microsoft Publisher 2003 Introduction Quick Reference Guide

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Microsoft Publisher is one of the lesser known programs in the Microsoft Office suite, but that doesn't make it any less useful. Publisher is a simple yet versatile desktop publishing program for creating all sorts of things, from simple objects like labels and greeting cards to more complex items like newsletters and brochures.

Microsoft Publisher Tutorial for Beginners

One and one-half (1½) hours. Introduction. Microsoft Publisher is an entry-level desktop publishing program (the big two used by professional graphic artists are Adobe's InDesign and Quark's QuarkXPress) targeted towards small businesses and organizations lacking a professional page designer. It can produce brochures, newsletters, menus, postcards, and more and prepare these documents for self-printing or sending to a commercial printer.

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Introduction to Microsoft Publisher . Class learning objectives . By the end of class students should be able to perform the following tasks: 1. Publisher Basics • Useful Definitions • Open Publisher • Create New Publications 2. Projects: • Create a Calendar 3. Save Your Publication 4. Print Your Publication 5.

Introduction to Microsoft Publisher

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